## **Joyce Engineering, Inc.**

## Tennessee Department of Environment & Conservation Approved Certified Landfill Operator Continuing Professional Education Course

**Registration.** All registrations must be received one week prior to the course start date. Late registrations are charged a \$25 fee. Registration includes instruction fees, course manuals, and lunch. Space is limited and registrations are accepted on a first-come, first-served basis. Advance registration and prepayment are required.

**Refunds/Substitutions/Inclement Weather:** Request for refunds will be accepted until two days prior to the training. Fee will be refunded less a \$25 processing fee. Substitutions will be accepted at any time prior to the training. Any changes or cancellations must be in writing. No refunds granted for no-shows. Persons unable to travel due to inclement weather may transfer registration to future courses.

<u>Payment:</u> When registering online (<u>preferred</u> method of registration) you may choose to pay by check or credit card. If choosing to pay by check, make it payable to Joyce Engineering, Inc. and <u>mail this form along</u> with the check to the address below. <u>Payment must be received before your certificate is awarded</u>.

Fax or mail your form to:	or online registration, enter:	JoyceEngineering.com/tennessee/		
Joyce Engineering, Inc.	Phone:	804-355-4520		
1604 Ownby Lane	Fax:	804-355-4282		
Richmond, VA 23220-1317	Email:	OpTrain@JoyceEngineering.com		
Attn: Training Coordinator				
Name/Title				
Name/Title		Method of Payment: Check Enclosed ☐ Credit Card ☐	] or	
Name/Title	_	<u> </u>		
Company Name		] Visa ☐ MasterCard ☐ AMEX ☐ [	Discover	
Address		lame on Card		Exp. Date
		Card Number	CVV#	(Required field
E-mail				
Phone				
Fax				
Note: Dietary/ADA needs (please	a attach needs)			

Date/Location	Training Course	Fee
October 4, 2016 Oak Ridge, TN	Certified Landfill Operator Continuing Professional Education (CPE) Course	\$135.00 per person
October 6, 2016 Jackson, TN	Certified Landfill Operator Continuing Professional Education (CPE) Course	\$135.00 per person
October 8, 2016 Memphis, TN (limited seating)	Certified Landfill Operator Continuing Professional Education (CPE) Course	\$135.00 per person

